

Hong Kong Chinese Women's Club College
Annual Programme Proposal for CEG 2021/2022

Domain	Programme	Objectives	Targets (No./level/ selection)	Duration/ start date	Evaluation of student learning / success indicators	Budget (\$)
Careers	Part-time Teaching Assistant	<ul style="list-style-type: none"> To assist teachers to promote and run life planning activities 	All students	Whole year	<ul style="list-style-type: none"> Teachers' feedback and observation 	30,907.8
Cultural	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers to run activities To prepare teaching materials for the Cultural subjects. To help teachers to handle any other paperwork of the subject. 	All students	Whole Year	<ul style="list-style-type: none"> Performance Appraisal of the TA by teachers The amount of materials produced by TA 	40,635
Domain 2	Employing teaching tutor for learning support group (S2)	<ul style="list-style-type: none"> To stretch the potential of students with good learning abilities To give support to those with poor academic results 	S.2	Sep 2021 – Aug 2022	<ul style="list-style-type: none"> Students' performance Teacher feedback 	16,032
	Providing students with gifted education in-school workshops (S1-2)	<ul style="list-style-type: none"> To run workshops of various kinds to gifted students To cater the learning needs of gifted students 	S.1 – S.2	Sep 2021 – Aug 2022	<ul style="list-style-type: none"> Students' attendance Teachers' evaluation 	20,000
English	Employing teaching assistants	<ul style="list-style-type: none"> To help in developing teaching materials 	All students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	47,775
General Guidance	Mentally Health Programme	<ul style="list-style-type: none"> Training material or courses will be bought or arranged to enhance students' mental health. 	All students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	5,000
Humanities KLA	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers in preparing teaching materials for lessons and handling general paperwork in subjects. 	All students	Whole Year	<ul style="list-style-type: none"> Smooth learning & teaching processes and teachers' feedback 	91,455

	S4 - S6 Humanities and Technology Summer Tutorial Classes	<ul style="list-style-type: none"> To assist students to strive for improvement in DSE 	S.4 – S.6	Jul-Aug 2022	<ul style="list-style-type: none"> Learning outcomes and exam results 	95,056
ICT	S.5 and S.6 tutorial class	<ul style="list-style-type: none"> To employ part-time tutors to assist ICT students to develop stronger answering skills and clarify some misconceptions and to share their revision strategies with the students. 	S.5 – S.6	Whole Year	<ul style="list-style-type: none"> Students' academic performance, teacher observation 	4,600
Life and Society	Enhancement and remedial classes	<ul style="list-style-type: none"> To provide supplementary classes or workshops for S1-2 students for enhancement or remedial purposes, with the aid of alumni proficient in humanities subjects 	S.1 – S.3 students	Whole Year	<ul style="list-style-type: none"> Teachers' and tutors' observation Comparison of students' test and exam results 	8,000
	Thinking and writing skills workshop	<ul style="list-style-type: none"> To develop information literacy, independent thinking skills, and build up arguments based on reasons and evidence; to enhance their writing skills in L&S for the bridging purpose 	S.2 – S.3 students (high achievers in L&S)	Second Term in 2021-2022	<ul style="list-style-type: none"> Students' attendance, feedbacks, and learning outcome; Teachers' observation and evaluation 	25,000
Liberal Studies	Employing teaching tutor for Saturday tutorial classes	<ul style="list-style-type: none"> To improve students' performance in the exams and test To cater the needs of both low achievers and elites 	S.5 – S.6	Sep 2021 – Aug 2022	<ul style="list-style-type: none"> Students' performance Teachers' evaluation 	33,696
	LS part time teaching assistant	<ul style="list-style-type: none"> To assist the preparation of teaching materials To help manage Saturday Tutorial Class 	S4 – S.6 students	Whole Year	<ul style="list-style-type: none"> Performance appraisal of TAs by teachers 	28,775

Mathematics	S1-S3 High Achievers Programme	<ul style="list-style-type: none"> • Provide trainings for students to enhance their problem-solving skills and Mathematics knowledge in external competitions 	S.1 to S.3 Mathematics High Achiever	Sep 2021 – Aug 2022	<ul style="list-style-type: none"> • Students' performance in external competition 	62,100
	S.2 Calculator Training Programme	<ul style="list-style-type: none"> • To introduce basic operations of scientific calculator • To equip students with appropriate operation skills of the calculator in obtaining answers • To help students well use of calculators solving mathematics problems. • To enhance students understanding mathematics concepts. 	S.2 Students	Nov 2021	<ul style="list-style-type: none"> • Coach feedbacks 	4,600
	S.3 Maths Tutorial classes	<ul style="list-style-type: none"> • To assist S.3 students who have a poor performance in Mathematics in the first term of 2020/2021. 	S.3 students	Second Term in 2021-2022	<ul style="list-style-type: none"> • Improvement in their mathematics results. 	15,000
	Teaching assistants	<ul style="list-style-type: none"> • To update the data pool. • To upload questions, notes, and PowerPoint presentations to the intranet. • To help teachers analyze the results of the mock tests and students' survey • To assist teachers to run activities 	All students	Whole Year	<ul style="list-style-type: none"> • Report on the use of teaching resources by teachers • The amount of materials produced by TA 	46,830

Science	Science Tutorial Classes for: - low achievers - high achievers	<ul style="list-style-type: none"> Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	S.1 – S.6 students	Whole year	<ul style="list-style-type: none"> Comparison of test and examination results 	S1, S2 (I.S.): 167 X 16hrs = 2,672 S4-6 (Chem): 208 X 60hrs= 12,480 S4-6 (Bio): 208 X 80hrs= 16,640 S4-6 (Phy): 208 X 60hrs= 12,480
	Employing teaching assistants	<ul style="list-style-type: none"> Curriculum development, including the integration of information technology in teaching, Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	All students	Whole Year	<ul style="list-style-type: none"> Help the Science teachers preparing teaching materials, helping teachers in School Based Assessment (SBA), managing teaching aids, collecting information and teachers' references, marking the multiple choice and offer help in ECA if time is suitable 	61,729.5
Technology	Employing teaching assistants for curriculum development	<ul style="list-style-type: none"> To prepare teaching and learning materials for technology subjects 	All students	Whole Year	<ul style="list-style-type: none"> Record of work done by teaching assistants and teachers' feedback 	57,980