

HONG KONG CHINESE WOMEN'S CLUB COLLEGE
Application for Secondary One Discretionary Places (2024-2025)
Explanatory Notes (Submission via SSPA e-Platform)

1. The number of Secondary One Discretionary Places (2024-2025) in our school for open application is **50***. **Our school uses English as the Medium of Instruction (EMI). Please consider this carefully before submitting your application to our school.**

2. Application Procedure:

Application Form can be obtained from our school office or downloaded from our school website (<http://www.hkcwcc.edu.hk>) **from 18 October 2023**. Completed Application Form can be submitted to our school office in person (please refer to Explanatory Notes concerned) or via **e-Platform** from **2 January 2024 to 16 January 2024**.

3. Points to note for submission via e-Platform:

The Application Form must be completed in block letters. **The following documents should be uploaded to the e-Platform by 16 January 2024 (Hong Kong Time 23:59):**

Input Sequence	Documents	File format	Folder	Number of files
1	Student's Identity Document	pdf	Student's Identity Document	1
2	School Application Form	pdf	Application Form of our school	1
3	All Primary Four, Primary Five and Primary Six (First Term) student reports	pdf	P4 to P6 Report Cards	1
4	The certificates of external prizes obtained (Optional)	pdf	External Awards and Certificates	1
5	The certificates of internal prizes obtained (Optional)	pdf	Internal Awards and Certificates	1

(Note: There is no need to provide recommendation letter of the primary school)

* Aided secondary schools may reserve not more than 30% of their S1 places as Discretionary Places. The exact number is subject to the final approval of EDB.