

HONG KONG CHINESE WOMEN'S CLUB COLLEGE
Application for Secondary One Discretionary Places (2023-2024)

Explanatory Notes

1. The number of Secondary One Discretionary Places (2023-2024) in our school for open application is **40***. **Our school uses English as the Medium of Instruction (EMI). Please consider this carefully before submitting your application to our school.**

2. Application Procedure:

Application Form can be obtained from our school office or downloaded from our school website (<http://www.hkcwcc.edu.hk>) **from 18 October 2022**. Completed Application Form should be returned to our school office in person or by mail# **from 3 January 2023 to 17 January 2023** (Please refer to EDB website for the details of SSPA e-Platform if the application is submitted via this platform.)

Office Hours: 9 a.m. to 4 p.m. (Monday to Friday)
 9 a.m. to 11 a.m. (Saturday)

3. Points to note for filling in and submitting the Form:

The Application Form must be completed in block letters. **The following documents should be enclosed with the Form for submission:**

- (a) **Application Form for S1 Discretionary Place issued by the Education Bureau.**
- (b) **One copy of Hong Kong Identity Card.**
- (c) **One copy of all Primary Four, Primary Five and Primary Six (First Term) student reports and any certificates obtained.**
- (d) **Two self-addressed with student's name and stamped envelopes (long white envelope).**

(Note: There is no need to provide recommendation letter of the primary school)

4. (a) Our school will select applicants for interviews based on EDB's Rank Order List and the applicant's conduct (Grade B or above). About **200** applicants will be selected for the interview. The interview will be conducted in English on an individual basis. The date of interview is **11 March 2023**. Details about the interview will be mailed to these applicants in March.

(b) After the interview, our school will use the following selection criteria to select the applicants.

Item	Percentage
Academic Performance (Internal Assessment and EDB's Rank Order List)	45%
Interview Performance/English Proficiency	40%
Conduct/ ECA Participation/Post Held/Prizes Awarded	15%

5. Our school will notify parents of successful applicants both by telephone and by mail on **31 March 2023**. These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications the allocation results. Students will be notified of their allocation results on **11 July 2023**, the same time as those who are allocated Secondary One Places through Central Allocation. **Please do not enquire about the allocation results before then.**

* Aided secondary schools may reserve not more than 30% of their S1 places as Discretionary Places. The exact number is subject to the final approval of EDB.

If parents choose to submit the application form by mail, please ensure that all the related documents are included in the envelope. Parents should consider that there might be mail delays or delivery problems.